

Engage Leadership Team Requirements: 2019-2020

The Engage Leadership Team (ELT) is a team of upperclass engineering students that are committed to providing positive experiences and support for first-year engineering students living in the Engage LLC. Members of the ELT are current engineering students who understand the challenges of being a first year student in an engineering program. The ELT is committed to providing Engage LLC students with mentoring, academic support, personal and professional development, and a connected community in their first year of engineering school. The ELT has several primary responsibilities:

1. Serve as a connection (mentor) to first year students in Engage LLC
2. Encourage and support academic achievement
3. Provide personal and professional development opportunities
4. Give back to the UTK and Knoxville community through structured community service and outreach
5. Provide a strong sense of community and support through social activities
6. Be positive and visible

Each member of the ELT will be required to:

1. Connect with your assigned LLC mentees once per month
2. Staff Study Session Hours
3. Serve on one ELT committee and complete the requirements of committee participation
4. Participate in weekly leadership training and community development seminars and the the Summer Training Program

ELT Mentoring

The first year of college is difficult for any student. Pursuing a challenging curriculum such as engineering adds to the complexity and difficulty many students experience in their first year. In an effort to provide support to first year students in the Engage LLC, all ELT members will be assigned a subset of Engage LLC students to contact on scheduled intervals during each semester. The purpose of connecting ELT members (mentors) with assigned Engage LLC students (mentees) is to provide a connection for mentees to seek support and ask questions of a peer that has already been through the first year experience. ELT mentors should reach out to their mentees at least once per month (4 times per semester). Any face to face meetings with mentees should be conducted in group settings (at least 3 or more people per meeting) to insure safety and comfort level of all involved. Mentoring training will be provided in ELT training.

ELT Study Hours

To provide a common time and place for Engage LLC members to seek help from ELT members, all ELT members will be required to hold office hours in Orange Hall. Office hours will be held weekday evenings. Each ELT member will be required to complete one 90 minute office hour session every 3 weeks.

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ELT Committees

ELT committees will have the primary responsibility for engineering specific programming in the Engage LLC. The following committees are available for participation by ELT members. ELT members are required to participate in at least one committee each semester. Committee membership can change between the Fall and Spring semesters. Event coordination includes including room and equipment reservations, food provisions, sign-ups, advertising and staffing.

Academic Support Committee (ASC)

The purpose of ASC is to provide programming that supports the academic development of students in the Engage LLC. At a minimum, members of the ASC will be required to lead study review sessions for the common engineering courses (EF 151/157 in Fall & EF 152/158 in Spring) before each module exam and the final (5 per semester) and organize a Math 130 study group. While support for engineering courses is the basis for the ASC, other courses that could be supported may include (but are not limited to) EF 105, MATH 141, 142, and CHEM 120,130. The design of academic support programs will be the responsibility of ELT members and will be overseen by ELT faculty liaisons.

Personal/Professional Development -- Outreach/Service Committee (PPD / OSC)

The purpose of PPD/OSC is to provide personal and professional development opportunity for students in the Engage LLC. In addition, as we are growing this organization, this committee will also coordinate Outreach/Service events. At a minimum, each semester members of PPD/OSC should coordinate (1) a Field trip (2) an Activity before Engineering Expo (3) a Community Service event, (4) host 1 study survival snack night during finals, and (5) host the Major Focused Panels event in November, in conjunction with the CCD, (only in Fall).

Social Activities Committee (FUN)

The purpose of FUN is to provide opportunities for Engage LLC members to socialize with other students in the Engage LLC. At a minimum, members of FUN should plan 1) One off-campus fun event, 2) One on-campus fun event, 3) One in-dorm fun event, and 4) set up/clean up food/snacks for each 151 study event.

ELT Training

Members of the ELT will participate in a Summer Training Program, led by ELT faculty liaisons (Drs Biegalski and McCord), which will begin 8 days before classes start. (ELT students will move in the Monday before LLC move-in and ELT Training begins on Tuesday). In addition to the training program, members of the ELT will meet once per week with faculty liaisons to participate in leadership training, have scheduled planning sessions for ELT activities and programming, and discuss concerns of the community. As part of the course grade, ELT members will complete reading assignments and weekly online Progress Checks. Members of the ELT will receive course credit for each semester they participate in the ELT Training course.